



February 11, 2015

Item No. 3

**AUTHORIZATION TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH THE MAYOR'S  
OFFICE FOR PEOPLE WITH DISABILITIES (MOPD) FOR THE ADMINISTRATION OF THE CHA'S  
MODIFICATION FUND (MOD FUND)**

**TO THE HONORABLE BOARD OF COMMISSIONERS:**

**RECOMMENDATION**

It is recommended that the Board of Commissioners approve the attached Resolution to authorize the Chief Executive Officer ("CEO") or his designee to enter into an Intergovernmental Agreement with the City of Chicago's Mayor's Office for People with Disabilities ("MOPD") to administer the CHA's Accessibility Modification Fund ("Mod Fund" or "Fund"), in the amount of \$92,000.00 for the first year with the option to extend the IGA for four additional years for the amount of \$92,000.00 each year at the discretion of the CEO or his designee subject to funding availability and satisfactory contract performance. The aggregate total for the IGA for the one-year base term and four, one- year options will be \$460,000.00.

The Chief Legal Officer and the Department of Procurement and Contracts have completed all necessary due diligence to support the submission of this initiative and recommend the approval of this item accordingly.

**CORPORATE GOAL**

Plan Forward Goal #3: Expand services to more residents, targeted to their needs, and at critical milestones in their lives. This IGA facilitates the provision of a wider selection of integrated private market units to HCV participants with disabilities by funding accessibility modifications through the CHA's Modification Fund.

**FUNDING:**

General Fund

Vendor: City of Chicago Mayor's Office for People with Disabilities  
121 N. LaSalle St., Room 104  
Chicago, Illinois 60602

Contract Type:	Professional Services
Base, One-Year Term Contract Amount:	\$92,000.00
First Option Year Amount:	\$92,000.00
Second Option Year Amount:	\$92,000.00
Third Option Year Amount:	\$92,000.00
Fourth Option Year Amount:	\$92,000.00
Five Year Aggregate Amount:	\$460,000.00

## **GENERAL BACKGROUND/EXPLANATION**

In 1999, CHA created a Modification Fund, which consists of a pool of money set-aside for the construction and installation of accessibility features and devices like grab bars, lifts, ramps, and sensory equipment, for HCV participants who need such features to utilize their vouchers in the private market.

In order to successfully implement such a program, CHA sought to find an entity that possessed expert knowledge in accessibility modifications and employed staff that was capable of overseeing on-site modification work in private units throughout the City of Chicago. Additionally, the entity had to be able to: develop a methodology to administer the Mod Fund; intake and analyze accessibility applications; perform a physical assessment of the proposed unit/building to undergo modification; subcontract with construction firms to provide the actual modifications; subcontract with companies to provide accessibility supplies; and provide on-site quality control. The Housing Rights and Nondiscrimination Department found that MOPD, a governmental organization created solely to assist persons with disabilities, is capable of providing all the necessary services with the required degree of skill and knowledge with the benefit of no administration fee to CHA.

MOPD's HomeMod program is a fit with the goals the CHA seeks to establish with its Mod Fund. MOPD has its own staff to administer the HomeMod program. The program is funded by public grants and private donations. The types of modifications made under the HomeMod program include kitchen and bathroom modifications and the addition of interior and exterior lifts and ramps. MOPD has its own eligibility requirements; however, they have agreed to implement CHA's eligibility requirements on the funding provided by CHA for its Mod Fund. As a federally funded program, MOPD must abide by all federal rules and regulations. Furthermore, MOPD has agreed to provide the aforementioned services at no administrative cost to CHA.

## **Conclusion**

The Board action recommended in this item complies in all material respects with all applicable Chicago Housing Authority board policies and all applicable federal (HUD) procurement laws.

The Chief Legal Officer concurs with the recommendation to enter into an IGA with MOPD in the amount of \$92,000.00 for the first year with the option to extend the IGA for four additional years for \$92,000.00 at the discretion of the CEO or his designee subject to funding availability and satisfactory contract performance. The aggregate total for the IGA for the one-year base term and four, one- year options will be \$460,000.00.

The CEO recommends the authorization to enter into an IGA with MOPD in the amount of \$92,000.00 with four additional options to extend at \$92,000.00 per year at the discretion of the CEO or his designee subject to funding availability and satisfactory performance. The aggregate total for the IGA for the one-year base term and four, one- year options will be \$460,000.00.

**RESOLUTION NO. 2015-CHA-13**

**WHEREAS,** the Board of Commissioners of the Chicago Housing Authority has reviewed the Board letter dated February 11, 2015 entitled: "Authorization to Enter into an Intergovernmental Agreement with the Mayor's Office for People with Disabilities for the Administration of CHA's Modification Fund;"

**THEREFORE, BE IT RESOLVED BY THE CHICAGO HOUSING AUTHORITY:**

**THAT,** the Board of Commissioners authorizes the Chief Executive Officer or his designee to enter into an IGA with MOPD in the amount of \$92,000.00 for the first year with the option to extend the IGA for four additional years for the amount of \$92,000.00 each year at the discretion of the CEO or his designee subject to funding availability and satisfactory contract performance. The aggregate total for the IGA for the one-year base term and four one- year options will be \$460,000.00.

